

2009
Featured Product Showcase

Booth Order Form



Showcase Hours:	1:00 – 4:00 p.m., Wednesday, April 29, 2009
Showcase Move-In:	1:30 – 6:00 p.m., Monday, April 27, 2009 7:00 – 10:00 a.m., Tuesday, April 28, 2009
Showcase Move-Out:	4:00 – 8:00 p.m., Wednesday, April 29, 2009

- 1) Booths will be assigned on a first-come, first-serve basis.
- 2) Each preferred supplier may purchase one (1) booth space. Preferred suppliers may also request to be placed on the waiting list for one (1) additional booth space by checking the box below. Additional booth spaces will be assigned following the pre-registration deadline of January 16, 2009.
- 3) Full payment for all booth space fees must be received by February 2, 2009 or your reservation will be cancelled. We will invoice you or you can pay by credit card. You may pay your booth fee at the time of order if you wish. Actual booth location assignments will not be made until full payment has been received.
- 4) Each booth consists of an 10' deep x 10' wide space and includes 8' high back drape, 3' high side rails, one (1) 6' x 30" skirted table, two (2) side chairs and one (1) 7" x 44" one line ID sign.
- 5) Additional items may be rented through Freeman Decorating. A full Exhibitors Packet will be mailed to preferred suppliers in early February 2009.
- 6) Booth fees are \$995 each for reservations placed up to February 1, 2009 if paid by check. Booth fees are \$1,025 each if paid by credit card. See attached to submit payment by credit card. Checks should be made payable to The Evergreen Marketing Group.



Yes! We would like to reserve an 10' x 10' booth at the Evergreen 2009
Featured Product Showcase at \$995 each (*\$1,025 each if paying by credit card*)

Please put us on the waiting list for a second booth.
*(You will be contacted following the January 16, 2009 deadline should a second booth be available.
Second booths will be placed adjacent to your original booth unless you specify otherwise.)*

Company Name: _____

Your Name: _____

Your E-Mail: _____

Your Telephone #: (_____) _____

Complete today and fax or mail to



Construction/Industrial Supply Distribution Network

The Evergreen Marketing Group

3552 Garden Brook Drive
Farmers Branch, TX 75234
Ph: 1.800.859.8733 -or- 972.242.1600
Fx: 972.242.1411

CREDIT CARD Authorization

To pay by CREDIT CARD, please complete the following information and fax to Mary Tait at 972-242-1411. Fields marked with an asterisk are required and must be completed in order for your credit card to be processed.

Number of Booths: 1 2 (please circle one) @ \$1,025 per booth.

If you select two booths, we will only charge your card after the pre-registration deadline of 1/16/09. If you select one booth, your card will be charged immediately.

*Credit Card Type (Check one): Visa MasterCard American Express Discover

*Credit Card Number:

*Expiration Date:

Security

The Security Number is a 3 or 4 digit number on the back of your credit

*Name as it appears on Credit Card:

*Billing Address for Credit Card:

Street Address only. City and State are not required.

*Billing Zip Code:

*Cardholder's Signature:

**2009 Partnership Conference
Tentative Agenda**

Monday, April 27

11:00 a.m.	Buses depart Hyatt Regency for Golf Tournament
1:00 – 7:00 p.m.	20 th Anniversary Golf Tournament at Brookhaven Country Club
2:00 – 6:00 p.m.	Preferred Supplier Booth Set up for Showcase
Noon – 7:00 p.m.	Conference Registration

Tuesday, April 28

7:00 – 10:00 a.m.	Preferred Supplier Booth Set up for Showcase
7:00 a.m. – Noon	Conference Registration
8:00 – 9:30 a.m.	Member Networking Group Sessions
10:00 – 11:00 a.m.	Annual Member Business Meeting
10:00 – 11:00 a.m.	Preferred Supplier Business Meeting
11:00 a.m. – 11:30 a.m.	Seating for General Session Luncheon
11:30 a.m. – 1:15 p.m.	Seated Luncheon & General Session
1:30 – 5:30 p.m.	Table Top Meetings
7:00 – 10:00 p.m.	20 th Anniversary Dinner & Casino Night

Wednesday, April 29

6:30 – 8:00 a.m.	Breakfast Buffet
8:00 – 11:40 a.m.	Table Top Meetings
Noon – 1:00 p.m.	Lunch Buffet
1:00 – 4:00 p.m.	Product Showcase
4:00 – 8:00 p.m.	Showcase Booth Teardown – load out
Dinner on Own	Evening open for preferred supplier entertaining

Thursday, April 30

6:30 – 8:00 a.m.	Breakfast Buffet
7:40 a.m. – Noon	Table Top Meetings
Conference ends	