



September 1, 2017

TO: All Evergreen Members, Preferred Suppliers and other industry partners

FROM: Kevin Higginbotham, CEO

Re.: Evergreen Disaster Relief Fund

A number of Members and Preferred Suppliers have already contributed greatly to helping those impacted by Hurricane Harvey in south Texas. While contributions to the Red Cross and other charitable institutions continue to be needed and offer important support, many of you have expressed a desire to also support a more directed effort to help those in Evergreen and our industry in general.

Several years ago, the Evergreen Board of Directors established a Disaster Relief Fund to provide direct support to people in the tool and fastener industry impacted by Hurricanes Katrina and Rita. Support was provided to several families as a result of this fund. We have employed the fund to help people in other natural disasters in recent years as well. We now intend to use a portion of these funds to provide support to industry members who have been impacted by Harvey.

In addition we will accept contributions to the Evergreen Disaster Relief Fund to ensure we are always ready to help our industry in difficult times. Contributions to the fund will be used in the following manner:

- 1) To provide support to the families of Evergreen Members impacted by disaster
- 2) To provide support to the families of non-Evergreen STAFDA members impacted by disaster
- 3) To provide support to the families of Evergreen member customers impacted by disaster

Evergreen has established a separate bank account to collect financial donations to the Evergreen Fund. 100 percent of all donations to the fund – including any interest generated by the deposits – will be allocated according to the above priorities. The Evergreen Board will appoint a committee to review applications for support through the fund. This committee will include company owners whose employees were impacted by the Hurricane. We will report periodically to all contributors how the funds are administered.

We are all saddened by the tragedy we have seen and continue to see throughout the south. It's clear that the need for support and relief for families impacted by the tragedies will be long-term. As you think of ways you and your employees can help, please consider the Evergreen Disaster Relief Fund as a way to direct your support to fellow members and others in our industry.

We also encourage Evergreen Members to consider setting up a matching program where you will match contributions to the fund made by your employees. Preferred Suppliers and others in the tool and fastener industry are also encouraged to support the fund. Now is the time for our industry to pull together in a common effort to help our own.

To contribute to the Evergreen Disaster Relief Fund simply call us at 800-859-8733 or send your checks made payable to:

Evergreen Disaster Relief Fund

Attn: Misty Saldivar
3552 Garden Brook Drive
Farmers Branch, Texas 75234

If you are personally aware of families or individuals in need of immediate support, please contact me or provide them a copy of the attached application for assistance.

Evergreen Members may contribute to the Disaster Relief Fund from their marketing allowances by emailing misty@evergreen-marketing.com

If you wish to contribute by credit card, please submit the attached form.

Please note: Evergreen is not a charity. Your contribution may not be deductible.



Construction/Industrial Supply Distribution Network

Evergreen 2017 Disaster Relief Fund Application for Assistance

INDIVIDUAL COMPLETING THIS FORM

Name
Telephone Number

INDIVIDUAL REQUESTING ASSISTANCE

Name
Address
Telephone Number

1	<i>Is the individual requesting assistance currently employed?</i> If YES, Proceed to #2 If NO, Proceed to #5	<input type="checkbox"/> YES <input type="checkbox"/> NO
2	<i>Is your employer a member of the Evergreen Marketing Group?</i> If YES, Complete #2A and Proceed to #6 If NO, Proceed to #3	<input type="checkbox"/> YES <input type="checkbox"/> NO
2A	Name of Employer	
Current Employer Information	Address of Employer	
Information	Telephone Number of Employer	
2A	Name of Supervisor	
3	<i>Is your employer a member of the STAFDA organization?</i>	<input type="checkbox"/> YES <input type="checkbox"/> NO
4	<i>Is your employer a customer of an Evergreen Member Distributor?</i> <i>If yes, Name of Distributor</i> _____	<input type="checkbox"/> YES <input type="checkbox"/> NO
5	<i>Name of last employer</i>	
6	<i>Describe the type of damage sustained. Please give complete description.</i>	

**Please fax both pages of the application to 972.242.1411 or email to
misty@evergreen-marketing.com**



Construction/Industrial Supply Distribution Network

Evergreen 2017 Disaster Relief Fund Application for Assistance

7	<i>Financial amount of damage sustained, if known (insurance estimate, state estimate)</i>
8	<i>What provisions do you have now for meeting your current needs of shelter, food and daily living? Check all that apply.</i>
	Family assisting
	Unemployment
	Other organizational assistance (Red Cross, FEMA, etc)
	None
	Other (please specify):
9	<i>If asked, would you be willing to give supporting documentation of the use of funds?</i> <input type="checkbox"/> YES <input type="checkbox"/> NO
10	<i>What is the amount of assistance you are requesting?</i>
11	<i>How did you learn about the Evergreen Disaster Relief Fund?</i>
FOR EVERGREEN DISASTER RELIEF FUND COMMITTEE USE ONLY	
<i>Review Date:</i> _____	<i>Financial support giving:</i> \$ _____
<i>Check Date:</i> _____	<i>Check Number:</i> _____
<u>Comments:</u>	

Please fax both pages of the application to 972.242.1411 or email to
misty@evergreen-marketing.com



Construction/Industrial Supply Distribution Network

The Evergreen Marketing Group Credit Card Payment Form

Purpose Evergreen Disaster Relief Fund

Enter Total Sales Amount _____

Enter Credit Card Number _____

Expiration Date _____
mo / yr

Security / CCV Number _____
(3 or 4 digit number on the back of your credit card)

Company Name _____

Name on Credit Card _____

Credit Card Billing Address _____

City _____ State _____ Zip _____

Phone Number _____

E-mail Receipt to _____

Please send the completed form to Office Assistant at EMGAdmin@evergreen-marketing.com. A receipt will be sent to the e-mail specified above. All paper and electronic copies of this form will be destroyed once your credit card has been successfully processed.

Please note: Evergreen is not a charity. Your contribution may not be deductible.